Georgia Army National Guard

A Soldier’s Handbook to Education, Incentive, and Employment Opportunities

A Comprehensive Reference Guide

V 1 - As of 9 April 2012
# EDUCATION AND INCENTIVES

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SECTION 1 – INCENTIVES

1-1. GENERAL: All incentives are based on eligibility criteria and SRIP policy published in the Army National Guard (ARNG) Decentralized State Incentive Pilot Program (DSIPP). Soldier must use the criteria in effect at the time of the enlistment, reenlistment or extension. The eligibility criteria and criteria for continuing eligibility for the incentive programs can be found in NGR600-7.

The following Bonuses/Incentives are currently available to Soldiers within the GA ARNG:

- 6 year NPS Enlistment Bonus $2,500-$15,000. The amounts are based upon the Enlisted Tier Level. See section 1-2 for the Tier levels.

- 6 year Prior Service Enlistment Bonus $2,500-$15,000. The amounts are based upon the Enlisted Tier Level. See section 1-2 for the Tier levels.

- 3 year Affiliation Bonus $5,000 paid in lump sum upon affiliation with ARNG and reporting to the unit assigned.

- 6 year Reenlistment/Extension Bonus $5,000-$10,000 amounts are based upon position code and number of days the reenlistment/extension is completed prior to ETS.

- 6 year Officer Accession Bonus $10,000 paid in lump sum upon completion of BOLC or WOBC.

- 6 year Officer Affiliation Bonus $10,000 paid in lump sum upon affiliation with ARNG and reporting to unit of assignment or on completion of AOC or MOS training qualification.

- Student Loan Repayment Program (SLRP) - $50,000 maximum

- Applicants/Soldiers enlisting or reenlisting/extending in a TDA unit (except Medical) are NOT eligible for incentives in Sections 1-2 through 1-6 (EIOM 11-023).

- Non-Prior Service (NPS) applicants must have an Armed Forces Qualification Test (AFQT) score of 50 percent or above. Test Score Category (TSC) I-IIIA or higher makes applicant eligible to receive a bonus, kicker or SLRP. NPS/PS applicants enlisting under the 09S SLRP option must have an AFQT score of 50 percent or higher (EIOM 11-023).

- Applicant must enlist into a qualifying valid top loaded vacancy in an MTOE or Medical TDA unit only. Exceptions are NOT authorized (EIOM 11-023).
1-2. NON PRIOR SERVICE ENLISTMENT BONUS (NPSEB): (Chapter 2, NGR 600-7) $15,000 maximum.

- $2,500-$15,000 (tier level 1-6) - NPS incentive amounts are based upon RPM score and valued in $2,500 increments as defined below.
  - RPM Score 550-819 ($2,500)
  - 820-887 ($5,000)
  - 888-937 ($7,500)
  - 938-973 ($10,000)
  - 974-991 ($12,500)
  - 992-999 ($15,000)

- Minimum 6 year term of service (6x2 or 8x0 enlistment).

Non-Prior Service Enlistment Bonus incentive payments. Soldiers must be a secondary school graduate (HS diploma or a GED certificate) prior to attending Advanced Individual Training (AIT) and be updated in SIDPERS and iMARC/GIMS prior to submission of payment. The NPSEB is paid in three installments as defined below:

- **Installment 1**: 50 percent payment will be processed upon successful completion of AIT and verification of qualification in both SIDPERS and iMARC/GIMS.
- **Installment 2**: 20 percent payment will be processed on the 3-year anniversary of the enlistment date after verification of qualification in both SIDPERS and iMARC/GIMS.
- **Installment 3**: 30 percent payment will be processed on the 5-year anniversary of the enlistment date after verification of qualification in both SIDPERS and iMARC/GIMS.

1-3. PRIOR SERVICE ENLISTMENT BONUS (PSEB): (Chapter 7, NGR 600-7) $15,000 maximum.

- Offered to Soldiers who do not have more than 16 years total service at time of enlistment.
- $2,500-$15,000 for 6-year term of service enlistment.
- Must be MOSQ and the primary holder of the contracted MOS duty position.

The PSEB is paid in two installments as defined below:

- **Installment 1**: 50 percent payment will be processed upon reporting to unit of assignment and verification of qualification in both SIDPERS and iMARC/GIMS.
• **Installment 2:** 50 percent payment will be processed on the 3-year anniversary of the enlistment date after verification of qualification in both SIDPERS and iMARC/GIMS.

### 1-4. ENLISTMENT AFFILIATION BONUS $5,000 maximum.

- $5,000 for 3-year term of service enlistment.
- Must be MOSQ and the primary holder of the contracted MOS duty position.
- Payments: A lump-sum payment will be processed upon affiliation into the ARNG after reporting to unit of assignment and verification of qualification in both SIDPERS and iMARC/GIMS.

### 1-5. REENLISTMENT EXTENSION BONUS: (Chapter 3, NGR 600-7) $10,000 maximum.

- $5,000-$10,000 for 6-year term of service extension.
- Current policy requires a Soldier to have not more than 10 years of service at contract start date.
- Soldier must sign an extension prior to/outside of 90 days of ETS, and within 365 days of ETS.

**Reenlistment/Extension Bonus incentive payments:** The REB is paid in three installments provided Soldiers still meet all eligibility requirements as defined below:

- **Installment 1:** 50 percent payment will be processed upon contract start date and verification of qualification in both SIDPERS and iMARC/GIMS.
- **Installment 2:** 25 percent payment will be processed on the 3-year anniversary of the re-enlistment/extension start date after verification of qualification in both SIDPERS and iMARC/GIMS.
- **Installment 3:** 25 percent payment will be processed on the 5-year anniversary of the re-enlistment/extension start date after verification of qualification in both SIDPERS and iMARC/GIMS.

### 1-6. OFFICER ACCESSION AND AFFILIATION BONUSES: $10,000 maximum.

- $10,000 for newly appointed officers or $10,000 for affiliation from other active components.
- Agree to serve six years in an active drilling status in the ARNG in a critical skill determined by NGB.
- SMP/ROTC: MUST be non-scholarship.

**Payment:**

- **Accession** - lump-sum payment will be processed upon completion of either Basic Officer Leadership Course (BOLC) or Warrant Officer Basic Course (WOBC). Officers are allotted 24 months from contract date to become
qualified in the contracted AOC.

- **Affiliation** – lump sum payment will be processed upon affiliation with ARNG and reporting to unit of assignment or completion of AOC or MOS training qualification.

1-7. UNIT RESPONSIBILITIES FOR PAYMENT PROCEDURES: It is the unit RDNCO’s and PSDR clerk’s responsibility to ensure that all incentive contracted Soldiers remain in compliance with the SRIP policy. It is also the responsibility of unit staff to request bonus control numbers, through the iMARC program, for reenlistment or extension bonuses. Units will request the control number and the Education Office will verify the Soldier is eligible for the bonus/incentive program.

The State Incentive Manager will make initial payments when the Soldier meets all criteria in iMARC. The unit must ensure the proper documents are uploaded in iPERMS and SIDPERS is properly updated.

1-8. UNIT RESPONSIBILITIES BONUS ELIGIBILITY: The unit must ensure Soldiers maintain eligibility requirements throughout the contracted period of service and advise the Incentives Program Manager of any changes.

- The unit must initiate termination actions. Counsel all bonus participants concerning possible recoupment actions prior to allowing a Soldier to terminate their enlistment, transfer to another unit or change MOS.

**For Bonus Termination & Recoupment see Section 1-11.**

1-9. THE ARNG MILITARY OCCUPATIONAL SPECIALTY CONVERSION BONUS (MOSCB): The MOSCB provides an incentive to Soldiers who choose to transfer and reclassify MOS designations based on a vacancy within the current unit or transfer to another unit all together.

The Soldier must:

- Not be serving in their initial tour of service and NOT in a critical MOS or UIC bonus contract
- Be an E-5 or below. If an E-6, must have less than 10 yrs of service
- Not be a AGR or Technician
- Have 3 years left to ETS or volunteer to extend for 3 years AFTER they are qualified in the new MOS

- The Soldier will receive a $2000 bonus upon completion of the new MOS qualification.
Below is the MOS Conversion Bonus Checklist:

**Conversion Bonus Agreement Checklist**  
**BN/MSC Level Approval**

**Soldier’s Name:** (Last, First, MI): ____________________________________________  
**Last 4:**  
**Soldier’s Phone #:** ______________

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<tr>
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<tbody>
<tr>
<td>1.</td>
<td>Soldier is serving in his/her initial tour of service and NOT in a critical skill or UIC Bonus contract</td>
</tr>
<tr>
<td></td>
<td>□ YES they are</td>
</tr>
<tr>
<td></td>
<td>□ NO they are not</td>
</tr>
<tr>
<td></td>
<td><em>(If YES = Not eligible for Conversion Bonus, cannot transfer to new MOS)</em></td>
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<tr>
<td>2.</td>
<td>Soldier is E-5 or below</td>
</tr>
<tr>
<td></td>
<td>□ YES</td>
</tr>
<tr>
<td></td>
<td>□ NO</td>
</tr>
<tr>
<td></td>
<td><em>(If NO = Not eligible for Conversion Bonus, but can transfer to new MOS)</em></td>
</tr>
<tr>
<td>3.</td>
<td>Soldier is on QRB/MEB Roster</td>
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<tr>
<td></td>
<td>□ YES</td>
</tr>
<tr>
<td></td>
<td>□ NO</td>
</tr>
<tr>
<td></td>
<td><em>(If YES = Not eligible for Conversion Bonus, cannot transfer to new MOS)</em></td>
</tr>
<tr>
<td>4.</td>
<td>Soldier is AGR</td>
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<td></td>
<td>□ YES</td>
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<tr>
<td></td>
<td>□ NO</td>
</tr>
<tr>
<td></td>
<td><em>(If Yes = Not eligible for Conversion Bonus, but can transfer to new MOS)</em></td>
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<tr>
<td>5.</td>
<td>Soldier is Technician or Temp Tech for more than 180 days</td>
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<td></td>
<td>□ YES</td>
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<td></td>
<td>□ NO</td>
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<tr>
<td></td>
<td><em>(If YES = Not eligible for Conversion Bonus, but can transfer to new MOS)</em></td>
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<td>6.</td>
<td>Soldier is loaded for MOS School:</td>
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<td></td>
<td>□ YES</td>
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<tr>
<td></td>
<td>□ NO</td>
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<tr>
<td></td>
<td><em>(If NO = Not eligible for Conversion Bonus, but can transfer to new MOS)</em></td>
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<tr>
<td>7.</td>
<td>Soldier submitted signed memo requesting to transfer:</td>
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<td></td>
<td>□ Memo is scanned/attached</td>
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<tr>
<td></td>
<td>From Unit: PAR/LIN:</td>
</tr>
<tr>
<td></td>
<td>To Unit: PAR/LIN:</td>
</tr>
<tr>
<td></td>
<td>□ No transfer required</td>
</tr>
<tr>
<td>8.</td>
<td>Soldier and CDR have signed the Conversion Bonus Agreement memo</td>
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<tr>
<td></td>
<td>□ YES</td>
</tr>
<tr>
<td></td>
<td>□ NO</td>
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- Item #7 and #8 have been iPERM’d into the Soldiers file and uploaded into iMARC into the Soldier’s individual educational record (with an Extension Contract, if required).

- BDE / BN S1 Approval: ____________________________________________  
  -----------------------------------------------------------------------------------------------------------------------------

**G1 Verification**

9. Verified Soldier is not in the MEB/PEB process/on a QRB or SRB roster

10. Gaining Unit has submitted verification memo that ID’s:  
    □ Vacant PAR/LIN – MOS is under 90% strength statewide  
    □ BCC/BN S1 has documents uploaded into iMARC

**11. Soldier meets qualifications of an MOS Conversion Bonus Agreement**  
    □ YES  
    □ NO
1-10. THE STUDENT LOAN REPAYMENT PROGRAM (SLRP): (Chapter 5, NGR 600-7) The Student Loan Repayment Program (SLRP) provides ASSISTANCE with repayment of qualified loans (Federally Guaranteed Loans) up to 15% of borrowed total or an annual limit of $7500, whichever is greater. The Soldier must initiate payment on the anniversary date of each completed satisfactory year of service. The entitlement is as follows:

- The total amount that will be repaid on behalf of any member for any prior disbursed loans that qualify for the program will not exceed $50,000.

- Loans in default at the time of enlistment, reenlistment or extension are not eligible for repayment under this program. Loans that fall into default at any time will not be eligible for payment. IT IS THE SOLDIER’S RESPONSIBILITY TO SEE THAT THIS DOES NOT OCCUR.

- Loans must be one year or older on Soldier’s anniversary date (effective date of contract) before payment may be made.

- The DD FORM 2475 (Educational Loan Repayment Annual Application) must be completed by the Soldier, sent to their loan holders, then returned to the Education office for approval and submission to DFAS for payment.

- Effective 1 October 1995, the SLRP is only authorized for the initial contracted period of service shown on the DD Form 4.

- For a complete listing of eligible loans, see the NSLDS website at: http://www.nslds.ed.gov/nslds_SA/

- Below is the most commonly approved loans currently eligible for SLRP payments.
  - Stafford Loans (subsidized)
  - Stafford Loans (unsubsidized)
  - Federally Insured Student Loans
  - Perkins Loans
  - Auxiliary Loans for students
  - Consolidated Loan Programs

- Soldiers who gained eligibility for the SLRP after 1 Jan 94 are not eligible for repayment of Parent Loans for Undergraduate Students (PLUS).

Eligibility Criteria: The Student Loan Repayment Program is based on Critical Skills and/or Bonus Units. The Soldier must use the criteria that are in effect at the time of enlistment, reenlistment or extension.
Individual Responsibilities:

- Soldiers must understand and know when his/her anniversary date is. This is very important in order for annual applications to be processed 90 days prior to their due date.

- Soldiers must be familiar with the annual application (DD FORM 2475) and its distribution. It is the Soldier’s responsibility to complete Section II and III.

Unit Responsibilities:

- Notify the Soldier 90 days prior to their eligible anniversary date. Complete Section I part B of the DD FORM 2475 and forward to the Soldier.

- Ensure that the Soldier understands:
  - What types of loans are eligible
  - Payment schedule and limits
  - Individual responsibility for payment of federal and state income tax on the full amount of principle and interest.
  - Individual’s responsibility to submit the required forms and documents for payment to all loan holders at the same time.

CAUTION: Units must ensure all DD FORM 2475, from all loan holders, if applicable, are forwarded at the same time.

- The unit must ensure Soldier maintains eligibility requirements throughout the contracted period of service and advise the Student Loan Repayment Program Manager when changes occur.

- The unit must initiate termination action on a Soldier, if needed.

- Counsel all incentive participants concerning possible recoupment actions prior to allowing a Soldier to terminate their enlistment, transfer to another unit or change MOS.

1-11. Terminations / Recoupment: Entitlement for Bonuses & SLRP will be terminated when one of the following conditions listed below occurs:

- Soldier is declared an unsatisfactory participant.

- Voluntarily transfers to a non-bonus unit and/or a non-critical skill (Soldier’s individual contract states which criteria is applicable).

- Exceeds the maximum period for assignment to the ING. Termination is effective on the date of assignment to the ING.

- Separates from the Selected Reserve for any reason. Termination is effective on the date
of separation.

- Does not receive a secondary school diploma prior to entry on IADT or Phase II IADT.

- Does not become qualified in the contracted MOS position within 24 months after an involuntary transfer into another critical skill and/or critical unit; or after unit reorganizes, deactivates. Termination is effective on the date of transfer or the date of unit deactivation / reorganization.

- Soldier accepts a position as a federal employee/Military Technician where membership is a condition of employment (this includes temporary technicians over 179 days and indefinite technicians). Termination is effective on the date of employment. Termination of benefits for Temp Techs is on day 180 of employment within a 12 month period.

- Accepts an AGR position on Title 10 or Title 32. Termination is effective on the date of entry on AGR status.

- Becomes a participant in SMP/ROTC advanced course or entrance on Phase II of WOC. Termination is effective on the date of initial contract payment date.

- Receives a ROTC scholarship. Termination is effective on the date the college class starts, while under a ROTC scholarship.
SECTION 2 – GI BILL

One of the major benefits of the different GI Bills available to Soldiers is that they can be used toward job training, and not just toward a college education. Many Soldiers utilize the GI Bill benefits toward an apprenticeship or On The Job Training (OJT) programs until they get certified at the job/position.

2-1. MONTGOMERY GI BILL SELECTED RESERVE KICKER PROGRAM:

- Basic Eligibility
  - Must have MGIB(CH 1606 or CH 30) to be contracted with a GI Bill Kicker
  - Must re-enlist or extend for a total of 6 yrs remaining of a service contract
  - NOT be AGR or Fed Technician
  - Complete IADT/BOLC II (B)
  - Have a HS Diploma or equivalent

- Non Prior Service MGIB Kicker rate of $200 will be offered to applicants with an AFQT score 50 percent or higher (CAT I-IIIA) enlisting for a minimum of six years (6x2) into a vacancy with an RPM score of 550 or higher and must be in an MTOE or mobilizing TDA unit provided all other MGIB Kicker program requirements are met.

- Prior Service MGIB Kicker rate of $200 will be offered to an E-5 and below applicant enlisting DMOSQ for six years into an AUVS top-loaded vacancy with an RPM score of 550 or higher and must be in an MTOE or mobilizing TDA unit provided all other MGIB Kicker program requirements are met. Applicant who previously received MGIB Kicker benefits is not eligible.

- Payment of Kicker will be made by the Department of Veterans Affairs (DVA) in Buffalo, NY.
- Soldier must attach a copy of Kicker contract, NGB 5435-R, to the NOBE (DD Form 2384-1).
- The Soldier must take both forms to the school VA Rep. The school should validate the contract and forward to Dept of VA.
- Termination with recoupment is required for Soldiers who are declared unsatisfactory participants or may be required for non-completion of the 6-year military service obligation. The unit Commander should notify the Incentives Program Manager when a Soldier receives the 9th AWOL for due process and initiate collection action.

2-2. MONTGOMERY GI BILL (MGIB) Chapter 1606: The Reserve Component GI Bill is for members of the Selected Reserve (All Armed Forces Reserves.)
• **General Criteria:** The MGIB provides financial assistance to students pursuing further education through a variety of accredited programs; vocational/technical school, flight training, OJT and apprenticeship training, correspondence courses or traditional degree program (AS, BA, MA, PhD).

• **Entitlements:** The amount of entitlement dollars changes with the Federal budget. Current rates as of 1 October 2011 are:

<table>
<thead>
<tr>
<th>Institutional Training</th>
<th>Monthly rate</th>
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<tbody>
<tr>
<td>Training Time</td>
<td></td>
</tr>
<tr>
<td>Full time</td>
<td>$345.00</td>
</tr>
<tr>
<td>3/4 time</td>
<td>$258.00</td>
</tr>
<tr>
<td>1/2 time</td>
<td>$171.00</td>
</tr>
<tr>
<td>Less than 1/2 time</td>
<td>$86.25</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Apprenticeship and On-Job Training</th>
<th>Monthly rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Training Period</td>
<td></td>
</tr>
<tr>
<td>First six months of training</td>
<td>$258.75</td>
</tr>
<tr>
<td>Second six months of training</td>
<td>$189.75</td>
</tr>
<tr>
<td>Remaining pursuit of training</td>
<td>$120.75</td>
</tr>
</tbody>
</table>

**Correspondence and Flight** - Entitlement charged at the rate of one month for each $345.00 paid.

**Cooperative Training** - $345.00

**Correspondence Payments** - 55% of the approved charges

**Flight Payments** - 60% of the approved charges

• **Eligibility requirements:**

  • A six-year contract in the Selected Reserves (drilling status).

  • Enlisted Soldiers: Non-prior service personnel who enlist for a 6x2 or 8x0 enlistment option have met these criteria. Prior Service Soldiers who never established eligibility for the MGIB may enlist or extend for 6 years at any time. Extensions must quote Table 7-1 Rule F (e) NGR 600-200.

  • Officers: If an officer never gained eligibility as an enlisted Soldier, a six year obligation
agreement to serve in the Selected Reserve (DA Form 5447-R) must be completed. Officers who gained eligibility as an enlisted Soldier and never had a break of service in the Selected Reserve maintain the same eligibility date.

- An individual must have completed high school or the equivalent prior to entry on IADT or prior to signing a six-year enlistment/reenlistment date if applicant is prior service.

- Completion of IADT or equivalent. IADT - includes both Basic Training and Advanced Individual Training (AIT). Split option Soldiers are NOT eligible for benefits until completion of AIT. This last criterion begins the ten-year window. Prior service personnel ten-year window begins on the date the qualifying six-year contract is signed. Once ten years have elapsed, the Soldier is no longer eligible for MGIB benefits. Officers who never established eligibility as an enlisted Soldier must complete Officer Basic prior to establishing eligibility.

- **Application to the Dept of VA should include:**
  - DD Form 2384-1
  - VA Form 22-1990 (Available thru the VA or VA Representative)
  - VA Form 22-1999 (Available thru the VA or VA Representative)
  - NGB Form 5435-1-R Kicker contract (only for those who are eligible)

- **Soldier Responsibilities:**
  - Obtain a DD Form 2384-1 (NOBE) from the Soldier’s unit of assignment.
  - The NOBE Form will be certified through the unit of assignment. The Soldier must take the original NOBE to the VA Office or VA Representative at the college, and complete a VA Form 22-1990. The educational institution will assist in the completion of the VA Form 22-1999.
  - After forms are completed and submitted to the VA, status of payment may be obtained by dialing the VA’s Education Benefit hotline 1-888-GI BILL1 (1-888-442-4551) or by visiting the VA’s Web page www.gibill.va.gov. **The Education office cannot assist the Soldier with this matter. The Soldier themselves must contact the Dept of VA.**

- **Unit Responsibilities:**
  - Units must ensure the Soldier’s H.S. Diploma and DD Form 214 is coded in the SIDPERS database. A Soldier whose information is not in SIDPERS will not have the corresponding MGIB information updated. *(Note: When corrected in SIDPERS, there is a 90-day delay between the SIDPERS database information and the transfer to VA’s DOD screen.)*
  - Upon certification of the NOBE, the unit must provide the NOBE and the Information...
Paper (Instruction Sheet) to the Soldier. The Information Paper provides guidance and instructions to the eligible Soldier and unit representatives. If the Soldier has any questions concerning the GI Bill, it is the unit responsibility to call the MGIB Manager at GA Army National Guard Education Center. See the contact list on the last page for the current GI Bill manager information.

- The unit ADMIN NCO has access and will assist the Soldier in receiving the DD Form 2384-1 (NOBE).

- When a Soldier is declared an unsatisfactory participant, the unit must complete the termination letter and furnish a copy to the MGIB Manager.

**FOR ALL GI BILL CHAPTERS:**

**Suspension**

- Leaving the Selected Reserve (SR). A period of absence either in the Inactive National Guard (ING) or Individual Ready Reserves (IRR) shall not exceed three years for missionary service or one year for all other circumstances. (Note: When the service member returns to the Select Reserve, they must extend for an equal amount of time that they spent in the ING or IRR unless they have already fulfilled their initial 6 yr contract.)

- Enters Active Duty in an Active Guard and Reserve (AGR) status.

- Soldier becomes a potential unsatisfactory participant pending final determination from Unit Commander. Unsatisfactory participants are Soldiers who receive nine or more unexcused absences in a one year period or one unexcused absence during Annual Training.

- Recipient of a dedicated Army Guard Scholarship of Reserve Officer Training Corps Scholarship, under section 2107 of 10 USC.

**Termination**

- Soldier is no longer eligible to receive benefits and cannot be reinstated by any component.

- Soldier “fails to return” before the end of a 1-year period of absence (ING or IRR). In the case of missionary service period of absence, the period is 3-years.

- Soldier returns but “fails to reenlist or extend” for a period equal to or greater than the period of absence.

- Soldier is determined as an unsatisfactory participant after the appeal process. If Soldier completed the contractual 6-year obligation, bonus or incentive will be
terminated without recoupment.

2-3. **RESERVE EDUCATION ASSISTANCE PROGRAM (REAP):** (Chapter 1607 (REAP) Can be available to certain reservists who were activated for at least 90 days under a contingency operation after September 11, 2001.

General information on REAP is available in the “Questions & Answers,” and GI Bill Information section of [www.gibill.va.gov](http://www.gibill.va.gov).

- Until an approved policy is provided by NGB on the procedures for utilization of Chapter 1607, the following should be implemented:
  - Have the Soldier/student make a copy of their DD Form 214 covering all their T-10 deployment time.
  - Ask the VA Certifying Official at the school which form the Soldier will be using in applying for benefits with the VA.
  - VA Form 22-1990 (for those who have never applied for benefits).
  - VA Form 22-1995 (for those who have previously applied).
  - If using a VA Form 22-1990 hand write in the remarks section “I WISH TO USE CHAPTER 1607 SEE ATTACHED DD FORM 214,” attach a copy of the DD form 214.
  - If using a VA Form 22-1995 there is no remarks section. Hand write on top and bottom margin in bold lettering “I WISH TO USE CHAPTER 1607,” attach a copy of the DD Form 214.
  - The Notification of Basic Eligibility (NOBE) is **NOT** used for Chapter 1607; this form is used for Chapter 1606 only. The notice of eligibility for Chapter 1607 can be printed from the web page: [https://www.nationalguardbenefits.com/](https://www.nationalguardbenefits.com/)

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- **Entitlement**: The entitlement dollar amount changes with the Federal budget. Current rates as of 1 October 2011 are:

<table>
<thead>
<tr>
<th>Training Time</th>
<th>Consecutive service of 90 days but less than one year</th>
<th>Consecutive service of 1 year +</th>
<th>Consecutive service of 2 years +</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full time</td>
<td>$589.20</td>
<td>$883.80</td>
<td>$1,178.40</td>
</tr>
<tr>
<td>3/4 time</td>
<td>$441.90</td>
<td>$662.85</td>
<td>$883.80</td>
</tr>
<tr>
<td>1/2 time</td>
<td>$294.60</td>
<td>$441.90</td>
<td>$589.20</td>
</tr>
<tr>
<td>Less than 1/2 time More than 1/4 time</td>
<td>$294.60**</td>
<td>$441.90**</td>
<td>$589.20**</td>
</tr>
<tr>
<td>1/4 time or less</td>
<td>$147.30**</td>
<td>$220.95**</td>
<td>$294.60**</td>
</tr>
</tbody>
</table>

** Tuition and Fees ONLY. Payment cannot exceed the listed amount.

**2-4. MONTGOMERY GI BILL ACTIVE DUTY (CHAPTER 30):** Educational Assistance Allowance for trainees under the Montgomery GI Bill - Active Duty (Ch. 30 of title 38 U.S.C.). The following basic monthly rates are effective October 1, 2011.

- While on active duty, payment is limited to reimbursement of tuition and fees ONLY.
- Basic Requirements: Minimum of 2 yrs active duty, Honorable Discharge and contribute $1200.00 to the program.
- Plus Up contribution of $600.00 will increase monthly CH 30 payment by $150.00 for a fulltime student.
OJT Rates effective October 1, 2011

<table>
<thead>
<tr>
<th>Apprenticeship and On-Job Training</th>
<th>Monthly rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>First six months of training</td>
<td>$1,104.75</td>
</tr>
<tr>
<td>Second six months of training</td>
<td>$810.15</td>
</tr>
<tr>
<td>Remaining pursuit of training</td>
<td>$515.55</td>
</tr>
</tbody>
</table>

**Correspondence and Flight** - Entitlement charged at the rate of one month for each $1,473.00 paid.

**Cooperative** - $1,473.00

** Tuition and Fees ONLY. Payment cannot exceed the listed amount.**

2-5. **POST 9/11 GI BILL (CHAPTER 33):** The Post-9/11 GI Bill provides financial support for education and housing to individuals with at least 90 days of aggregate service on or after September 11, 2001, or individuals discharged with a service-connected disability after 30 days. Members must have received an honorable discharge to be eligible for the Post-9/11 GI Bill.

The Post-9/11 GI Bill was effective August 1, 2009. Approved training under the Post-9/11 GI Bill includes graduate and undergraduate degrees, vocational/technical training, on-the-job training, flight training, correspondence training, licensing and national testing programs, entrepreneurship training, and tutorial assistance. All training programs must receive prior approval for GI Bill benefits directly from the VA.

Benefits – % of In-State tuition & fees stated below are for full-time students – rates will be pro-rated based on eligibility tier and rate of pursuit:

- 90 aggregate days or more – 40%
- At least 6 cumulative months – 50%
- At least 12 cumulative months – 60%
- At least 18 cumulative months – 70%
- At least 24 cumulative months – 80%
- At least 30 cumulative months – 90%
- At least 36 cumulative months – 100%

**The Post 9-11 GI Bill will pay eligible individuals:**

- Full tuition & fees directly to the school for all public school in-state students. For those attending private or foreign schools tuition & fees are capped at $17,500 per academic year.
• **The Department of VA “Yellow Ribbon Program”** is designed to assist with additional funding for those attending more expensive private schools or public schools as a non-resident out-of-state student, a program exists which may help to reimburse the difference.

• **A Monthly Housing Allowance (MHA)** based on the Basic Allowance for Housing for an E-5 with dependents at the location of the school. For those enrolled solely in distance learning the housing allowance payable is equal to $673.50 for the 2011 academic year. For those attending foreign schools (schools without a main campus in the U.S.) the BAH rate is fixed at $1,347.00 for the 2011 academic year. (*Active duty students & their spouses cannot receive the MHA*).

• An annual books & supplies stipend of $1,000 paid proportionately based on enrollment ($41.66 per semester hour up to 24 hours).

• This GI Bill benefit provides up to 36 months of education benefits. Generally, eligibility benefits are payable for 15 years following release from active duty orders.

### 2-6. TRANSFERABILITY OF POST 9/11 GIBILL (CHAPTER 33):

For the first time in history, service members enrolled in the Post-9/11 GI Bill program are able to transfer unused educational benefits to their spouses or children starting August 1, 2009.

**Eligibility:** Any member of the Armed Forces (active duty or Selected Reserve, officer or enlisted) on or after August 1, 2009, who is eligible for the Post-9/11 GI Bill, and:

- Must have at least 90 days of T-10 Active Duty or T-32 AGR since 9/11/2001

- Has at least 6 years of service in the Armed Forces (active duty and/or Selected Reserve) on the date of approval and agrees to serve 4 additional years in the Armed Forces from the date of election.

- Has at least 10 years of service in the Armed Forces (active duty and/or Selected Reserve) on the date of approval, is precluded by either standard policy (Service or DoD) or statute from committing to 4 additional years, and agrees to serve for the maximum amount of time allowed by such policy or statute.

- Is or becomes retirement eligible during the period from August 1, 2009, through July 31, 2012, and agrees to serve an additional period of service. A Service member is considered to be retirement eligible if he or she has completed 20 years of active Federal service or 20 qualifying years as computed pursuant to section 12732 of title 10 U.S.C. **This guidance will no longer be in effect on August 1, 2013 and all transfer requests will require a four year obligation from the date of Transfer Education Benefits (TEB).**

  - For individuals eligible for retirement on August 1, 2009, no additional service is
required.
- For individuals eligible for retirement after August 1, 2009, and before August 1, 2010, 1 year of additional service is required.
- For individuals eligible for retirement on or after August 1, 2010, and before August 1, 2011, 2 years of additional service is required.
- For individuals eligible for retirement on or after August 1, 2011, and before August 1, 2012, 3 years of additional service is required.

- Such transfer must be requested and approved while the member is still serving in the Armed Forces.

**Eligible Dependents:** An individual approved to transfer an entitlement to educational assistance under this section may transfer the individual’s entitlement to:

- The individual's spouse.
- One or more of the individual’s children.
- Any combination of spouse and child.
- A family member must be enrolled in the Defense Eligibility Enrollment Reporting System (DEERS) and be eligible for benefits at the time of transfer to qualify for educational benefits.

A child’s subsequent marriage will not affect his or her eligibility to receive the educational benefit; however, after an individual has designated a child as a transferee under this section, the individual retains the right to revoke or modify the transfer at any time.

A subsequent divorce will not affect the transferee’s eligibility to receive educational benefits; however, after an individual has designated a spouse as a transferee under this section, the eligible individual retains the right to revoke or modify the transfer at any time.

**Nature of Transfer:** An eligible Service member may transfer up to the total months of unused Post-9/11 GI Bill benefits, or the entire 36 months if the member has used none (unless DoD/DHS limits the number of months an individual may transfer).

Family member use of transferred educational benefits is subject to the following:

- **Spouse:**
  - May start to use the benefit immediately.
  - May use the benefit while the member remains in the Armed Forces or after separation from active duty.
  - Is not eligible for the monthly stipend or books and supplies stipend while the member is serving on active duty.
  - Can use the benefit for up to 15 years after the service member’s last separation from active duty.

- **Child:**
  - May start to use the benefit only after the individual making the transfer has completed at least 10 years of service in the Armed Forces.
  - May use the benefit while the eligible individual remains in the Armed Forces or after
- May not use the benefit until he/she has attained a secondary school diploma (or equivalency certificate), or reached 18 years of age.
- Is entitled to the monthly stipend and books and supplies stipend even though the eligible individual is on active duty.
- Is not subject to the 15-year delimiting date, but may not use the benefit after reaching 26 years of age.

**How to apply for transfer of educational benefits TEB:** Go to the DoD transferability application website to determine if your dependents are eligible to receive the transferred benefits. This website is ONLY available to military members.

Official DoD transferability application website: [https://www.dmdc.osd.mil/TEB](https://www.dmdc.osd.mil/TEB)

Upon approval, family members may apply to use transferred benefits with VA by completing VA Form 22-1990e. VA Form 22-1990e should only be completed and submitted to VA by the family member after DoD has approved the request for TEB. Do not use VA Form 22-1990e to apply for TEB.

See Section 2-7 for step by step instructions
2-7: Transferring Your GI Bill Benefits to a Spouse and/or Dependents

The Chapter 33(Post 9/11) GI Bill is currently the only GI Bill that Soldiers can transfer to their spouse and/or dependents.

Soldiers must be an active member of the military (Active Duty or National Guard M-Day, AGR, or Technicians) when they transfer their benefits. Once retired, veterans cannot transfer their GI Bill benefits. The transfer MUST occur before retirement begins.

Any Soldier who wishes to transfer their Post 9/11 Chapter 33 GI Bill benefits to their dependants are encouraged to use the official GI Bill website at [http://www.gibill.va.gov](http://www.gibill.va.gov).

There is important information that all Service members should be aware of before they transfer their benefits.

You could incur additional service obligations when you transfer your benefits.

Read all screens carefully to insure you understand your obligation. You have earned the GI Bill, but the opportunity to transfer your benefit is an entitlement from the DOD.

Procedures to Transfer Benefits (MUST BE DONE IN SEQUENCE):

You will need a working CAC card with your PIN

Go to [http://www.gibill.va.gov](http://www.gibill.va.gov)

Select the Post 9/11 GI Bill Other Programs from the blue bar in the middle of the page. A drop down menu will appear. Select the “Post 9/11 GI Bill” link from the and drop down menu

Scroll all the way to the bottom of the page to the last line / link that says "transfer their GI Bill to dependents".
At the bottom of the next screen is the heading “How to Apply for TEB” (Transfer Education Benefits). Scroll to the bottom of the next page and click the "Official DOD Transferability application website."

Select this link and it will open a new window with 5 different areas for military benefits.

Select the link “Transfer Your Education benefits in milConnect!”

At the next screen you will need a CAC Card and reader to login in with.

A Sign in link is in the top left of the screen.

The next screen will appear with a CAC login. Login button should be in the top right portion of the window.

Login with your CAC PIN.
On the next screen, select the down arrow and the "Transfer Education Benefits” option.

The next screen will show all dependants that are in DEERS.

Your Children have to be less than 24 years old and can use the GI Bill benefits up to the time they turn 26 years old.

Select the number of months that you want to transfer to each dependant, for a total of 36 months combined.

Read thru and select the acknowledge buttons at the left. Select the submit button to get back to where you selected dependants.

Read thru each box on the screen and click approve, then select the submit button at the bottom of the screen. The bold red text that talks about this is "irrevocable" refers to your consolidation of another GI Bill (Chapter 30, Chapter 1606 or Chapter 1607) into the Post 9/11 GI Bill for a total of up to 48 months. The consolidation of different GI Bills will not be allowed to be "undone". Once you “give away’ your Post 9/11 GI Bill, you cant take it back. You will possibly have other GI Bill chapters you are eligible for, but you will no longer have benefits of the Chapter 33 - Post 9/11.

Once approved, you will receive a confirmation email (from gibill@PEC.NGB.army.mil). It is advised that the email is printed out and stored in a safe place to have a record of your approval. Depending on policy changes, it is important to keep track of this until your dependants are ready to use the benefits several years from now.

**Instructions on using the transferred Benefits:**

1. Family members will complete an application to use their new benefits (VA Form 22-1990e).

2. Family member mails copies of completed VA Form 22-1990e, approval email from ARNG GI Bill Support Team, and DD 214s with qualifying service to VA Regional Processing Office in Decatur, GA. Note that if VONAPP (http://www.gibill.va.gov/apply-for-benefits/application/) is used instead, DD 214s, an approval email needs to be uploaded before submitting application.

3. Family member takes copies of ALL documents submitted to the VA Certifying Official at their school and to the schools accounting department.
4. The VA processes the family member’s application and provides a Certificate of Eligibility to the family member.

5. The family member takes a copy of the Certificate of Eligibility to the VA Certifying Official at the school to being payment of the benefit.

Note: The actual submission of VA Education benefits to the approval can be up to 2-3 months, based on the time of year. The August/start of a school year always has a long delay until approval. Plan to submit your requests as early as possible.

SECTION 3 – EDUCATION

3-1. FEDERAL TUITION ASSISTANCE PROGRAM (FTA): This program is available only when funding exists and on a first come, first serve basis. This is only a benefit, not an entitlement. **A Soldier will never be guaranteed Tuition Assistance funds.** Throughout the year, funding may temporarily be suspended, and then funding might be available – but is never guaranteed.

**General Eligibility Criteria:**

- A Soldier must be an actively drilling member of the Army National Guard to receive Federal Tuition Assistance.
- Soldier DOES NOT have to complete basic training to be eligible for FTA benefits. Eligibility begins upon signing enlistment contract.
- Enlisted Soldiers and warrant officers must have time remaining before their current service obligation, ETS, to complete the course.
- Commissioned officers in TPU status incur an obligation of 4 years of service from the date of course completion. Active Duty (AGR) incur a 2 year obligation.
- GA ARNG civilian employees, (Federal or State), are not eligible for FTA.
- Soldiers receiving an ROTC Scholarship funding under USC 2107 or USC 2107a, GRFD Scholarship and the Dedicated Guard Scholarship, CAN NOT receive FTA funds **unless they choose the Room and Board Option only** (ROTC Scholarship recipients may use FTA funds for fees that are not covered by the scholarship.)
- FTA can only cover schools which are accredited by nationally or regionally recognized accrediting agencies, as listed in the Accredited Institutions of Post Secondary Education Guide by the American Council on Education (ACE).
- Mobilized Soldiers eligible for FTA will follow Active Duty Army policy, which directs them to apply through their mobilization-serving Education Center. GA ARNG Education Center provides guidance, support and assistance to our mobilized Soldiers.
- Soldiers may use FTA to receive one credential from each of the following levels (cap limit of 150 undergraduate and 45 graduate semester hours):
  - High School Diploma or its equivalency (ONLY through Patriot Academy)
  - Certificate or licensure
  - Associate Degree (undergraduate-lower level)
  - Bachelor’s Degree (undergraduate-upper level)
  - Master’s Degree or First Professional Degree (Only Soldiers who have not obtained a
Master’s Degree are eligible to use ARNG FTA for a first professional degree)

(Note: Soldiers cannot apply for FTA for a credential at a lower level than the one currently held. If member has BA degree, funding for another BA/BS, or an Associate Degree will not be granted)

- TA request applications must be submitted on or prior to the start date of the course. No applications will be approved after the original start date of the course unless the circumstances were beyond the Soldier’s control and an exception to policy is granted by National Guard Bureau.

- At no time will a Soldier take an unapproved FTA application as a guarantee of payment for courses to a school. The application must be approved by the ESO or the FTA manager and then the application can be submitted to the school.

**Authorizations and Expenses Covered:**

- FTA funding is awarded on a first come first served basis as long as federal funding is available.

- FTA funding has a maximum cap of $4,500.00 per fiscal year per Soldier. (Fiscal year begins on 1 October and ends on 30 September)

- FTA funding has a maximum cap of $250.00 per credit, $167.00 per credit for quarter schools, and $5.55 per credit for clock hour schools.

- FTA funding can cover 100% of mandatory fees. Mandatory fees are only those fees charged by the institution that are required of “ALL STUDENTS” for enrollment, matriculation purposes, or instruction of the course and must be 100% refundable if class is dropped within drop/add period.

- FTA will NOT cover books, room and board, or meals unless they are included in the institution’s published tuition rate.

- FTA can be used with Student Loan Repayment (SLRP), Active Duty GI Bill (Chapter 30) MGIB Kicker, and Post 9/11 GI Bill (Chapter 33). When combining benefits, the combined amount of funding will NOT exceed 100% of tuition. If a GI Bill covers all tuition and fees, Soldiers are not eligible for additional FTA funding. TA funds should be applied before GI Bill funding.

- FTA can be used with the Reserve GI Bill (Chapter 1606) and Kicker or the Reserve Education Assistance Program (Chapter 1607), providing the Soldier is attending school at half-time or more.

- FTA can be used with a Pell Grant but TA must be utilized first.
Vocational/Technical Training:

- Soldiers who have previously obtained an associate, baccalaureate and a master’s degree may request TA funding for a certificate/vocational training program as long as the program does not require standard college degree courses (i.e. English, math, etc.) or grant an academic certification (i.e., associates or baccalaureate degree).

Application Process:

All ARNG Soldiers who are eligible for ARNG FTA must use GoArmyEd.com to apply for ARNG Federal Tuition Assistance online.

In order to utilize FTA funds to assist with a Soldier’s college expenses, the Soldier must complete the following:

- Create a GoArmyEd.com account
- Be accepted by an accredited school that is registered within GoArmyEd
- Register for classes at the school
- Request Tuition assistance thru GoArmyEd
- Submit an approved TA request to the school’s Registrar to verify the Soldier’s approval of funds

Follow these steps to Create an Account within GoArmyEd:

- Go to the GoArmyEd website at www.goarmyed.com.
- Click on the ‘New User’ button towards the bottom of the page.
- Enter the requested information and click the ‘SUBMIT’ button.
- Verify personal information, update anything that needs updating. Then click the “SAVE AND CONTINUE” button.
- Create your password and lost password questions. Then click the “SAVE AND CONTINUE” button.
- You will need to either watch the video, or click through the presentation. Once you have done one or the other, click the ‘I CERTIFY THAT I HAVE COMPLETED THE GOARMYED TRAINING’ radio button. Then click the “SAVE AND CONTINUE” button.
- Carefully read the Statement of Understanding, click either YES or NO to agree or disagree with the Statement of Understanding (SOU). Enter your password. Then click the “SAVE
AND CONTINUE” button.

- Enter your school and degree information. Then click the “SAVE AND CONTINUE” button.

- Enter all information on the common application. If there is a Red “X”, there is something missing in that section. When there are no Red “X’s” click the “SAVE AND CONTINUE” button.

- Verify that there are five (5) green check marks. Then click the “SUBMIT FOR APPROVAL” button.

Follow These Steps To Apply For TA For An **LOI School**:

- Go to the GoArmyEd website at [www.goarmyed.com](http://www.goarmyed.com).

- Once logged in, click on the ‘REQUEST TA‘ button.

- Enter the requested information, and then click the ‘NEXT’ button.

- Locate the class you are applying for. Click the ‘REQUEST CLASS’ button.

- Click the ‘Process Request’ button.

- Verify your account information. Click the ‘ACCOUNT INFORMATION VERIFIED’ button.

- Click the ‘Ok’ button.

- If you need to add more classes, click the ‘ADD ANOTHER CLASS’ button.

Follow These Steps To Apply For TA For A **Non-LOI School**:

- Go to the GoArmyEd website at [www.goarmyed.com](http://www.goarmyed.com).

- Once logged in, click on the ‘REQUEST TA‘ button.

- Enter the requested information, and then click the ‘NEXT’ button.

- Enter ALL information regarding the class to include the number of credits and the cost per credit hour. If you are receiving Post 9/11 GI Bill, check the appropriate box. Click the ‘SUBMIT’ button.

- Verify your account information. Click the ‘ACCOUNT INFORMATION VERIFIED’ button.

- Click the ‘OK’ button.

- If you need to add more classes, click the ‘ADD ANOTHER CLASS’ button.
Recoupment:

- Applicants who do not complete the course/s will have their funding recouped and future TA suspended, unless there are extenuating circumstances due to no fault of the applicant. Causes for recoupment include, but are not limited to dropping course outside of school’s allotted drop/add period, failing a course/s, or receiving a grade of Incomplete. (Incompletes are given 120 days to receive a passing grade before recoupment proceedings begin)

- Soldiers who fail, drop, or receive a grade of incomplete for any class will be notified by military email of recoupment intent. Soldiers will receive a memo in which they must select one of two options: Pay in full within 30 days or have a default payment of 2/3 deducted from their military pay. If payment or a response is not received within 30 days of the date of the memo, automatic deductions will begin.

Soldier’s responsibilities:

- Enlisted Soldiers and warrant officers must have sufficient time remaining before their current service obligation/Expiration Term of Service to complete the course unless involuntarily separated with an honorable discharge.

- Soldiers must maintain a 2.0 GPA for undergraduate and a 3.0 GPA for graduate level courses to remain eligible for FTA funding.

- Commissioned officers must have at least 4 years (2 if AGR) of Selected Reserve service remaining from the date of completion of the course for which TA is provided. Commissioned officers who fail to complete the required 4-year obligation will be required to reimburse the amount of TA according to the following formula; Amount of TA divided by 48, multiplied by the remaining amount of obligation. For example, an officer receives $563 in ARNG FTA but departs 24 months before completion of the four-year obligation. $563/48 = 11.73 X 24 = $282 to be recouped.

3-2. Georgia HERO Scholarship:

The Georgia HERO (Helping Educate Reservists and their Offspring) Scholarship Program was created to provide financial aid to students seeking a postsecondary education, who are:

Current members of the Georgia National Guard or United States Military Reserves who were deployed overseas on active service, on or after February 1, 2003, to a location designated as a combat zone; or
The children of Georgia National Guard members or United States Military Reservists who were deployed overseas on active service, on or after February 1, 2003, to a location designated as a combat zone; or

The spouses of Georgia National Guard members or United States Military Reservists who were deployed overseas on active service, on or after February 1, 2003, to a location designated as a combat zone, and who were killed in the combat zone, or died as a result of injuries received in the combat zone, or became 100 percent disabled as a result of injuries received in the combat zone.

The Georgia HERO Scholarship Program is funded by state appropriations. The maximum amount awarded to an eligible student is $2,000 per Award Year. The award amount is subject to change during the Award Year.

**HERO Scholarship General Eligibility requirements:**

**Citizenship.**  
A student must be a United States citizen or an Eligible Non-Citizen for 12 consecutive months immediately prior to the first day of classes of the school term for which the HERO Scholarship is sought.

**Georgia Residency.**  
A student must be a Georgia Resident, as defined in these regulations, for 12 consecutive months immediately prior to the first day of classes of the school term for which funds are sought. No out-of-state Tuition waiver granted by TCSG or USG institutions qualifies a student for HERO Scholarship eligibility.

**Enrollment Status.**  
a. A student must be enrolled in an Eligible Postsecondary Institution. Proprietary (for-profit) institutions are ineligible to participate in the HERO Scholarship Program.

b. A student must be fully admitted and classified as an Undergraduate or Graduate student by his or her Eligible Postsecondary Institution.

c. A student is eligible for the HERO Scholarship regardless of the number of credit hours for which he or she is enrolled during a school term. Full-Time Enrollment is not a requirement.

**Satisfactory Academic Progress.**  
A student must maintain Satisfactory Academic Progress, as defined and certified by his or her Eligible Postsecondary Institution.

**Defaulted Loan or Refund Due.**  
A student must not be in default on a Federal Title IV Program or State of Georgia educational loan, nor owe a refund on a Federal Title IV Program or State of Georgia student financial aid
program, nor in any other way be in violation of Federal Title IV Program regulations or State of Georgia student 2011-2012 HERO Scholarship Program Regulations Page 13 of 29 financial aid program regulations. A student must meet the requirements of this section at the time funds are disbursed by the Commission on behalf of the student. If such student has repaid the defaulted loan or refund due in full, or resolved the default status, then he or she may be eligible to receive HERO Scholarship funds beginning with the school term in which repayment was made in full, but not retroactively for previous school terms. A student’s default status can be resolved by one of four ways: 1) complete an acceptable rehabilitation plan, 2) having the loan repurchased by the original lender and the default status reversed, 3) by consolidating the loan out of a default status, 4) by receiving an approved Title IV Program debt settlement, to include a compromised settlement.

Application Forms.

- The applicant must complete the “student section” of a Georgia HERO Scholarship Program application and include the appropriate documentation as described on the following website/regulation:

- The applicant must forward the application and all required documentation to the financial aid office of his or her Eligible Postsecondary Institution.

Award Amounts for Full-Time Enrollment.
The amount of aid payable to an eligible Full-Time student from the Georgia HERO Scholarship Program is a maximum of $2,000 per Award Year or a maximum amount as specified by the state appropriations. The maximum award of $2,000 per Award Year shall be provided on a school term basis, as follows:
$1,000 per semester for any two semesters (summer, fall, or spring); or
$700 per quarter for the first two quarters awarded for the Award Year and $600 for the third quarter awarded for the Award Year.
No student shall receive payment for more than two semesters or three quarters for an Award Year.

3-3. DISTANT LEARNING PROGRAM (DANTES): This program is funded on a fiscal year basis through Federal Tuition Assistance.

- **Eligibility criteria:** All distance learning courses can be processed through the Education Offices. See Section 3-4 for a list of GA ed centers. However, the course must be American Council on Education (ACE) accredited.

- The DANTES catalogs can be viewed on the Internet at [www.dantes.doded.mil](http://www.dantes.doded.mil) then clicking on distance learning.

- Catalog of External Degree Programs.
• Catalog of Nationally Accredited Distance Learning Programs.

3-4. TESTING PROGRAMS:

• **Testing is available at the Following location in Georgia:**

  - FT Gordon, GA – 706.791.2103
  - FT Benning, GA – 706.545.3708/2911
  - FT Stewart, GA – 912.767.1830 / 9569
  - RTI, Clay National Guard Center, Marietta, GA – 678.569.3281

• **GMAT & GRE**
  Not Authorized at DANTES Test Center.
  Reimbursement Authorized for Eligible Personnel at an Education Test center (See list above).
  Contact Guidance Counselor for Form.

• **SAT’s and ACT’s**
  NCAA does not accept SAT scores at DANTES Test Centers.

• **CLEP**
  Service Members can take CLEP tests at National Test Centers via Computer Based Testing. For a list of testing sites, available tests and study guides visit [www.collegeboard.com](http://www.collegeboard.com)

• **DSST**
  DANTES - Over one hundred fifty college level exams that equate to college credit(s).

  These DSST tests are offered at the Education Center (Call for an appointment prior to going to the testing center):

  - Introduction to Business
  - Introduction to Computing
  - Management Information Systems
  - Organizational Behavior
  - Human Resource Management
  - Principles of Supervision
  - Introduction to World Religions
  - Ethics in America
  - Heres to Your Health
  - Fundamentals of College Algebra
  - Introduction to Law Enforcement
Environment & Humanity:
Civil War and Reconstruction
Drug & Alcohol Abuse
Human/Cultural Geography
Principles of Public Speaking

- **Excelsior Testing**

  DANTES test sites no longer offer Excelsior Testing.

- **CERTIFICATION TESTING**

  DANTES has approximately 60 agreements with nationally recognized certification associations. Certification examinations document a person’s level of competency and achievement in a particular area. Military personnel may already have the experience and knowledge required to gain certification in their occupational specialty. DANTES tests centers can do certification testing. Reimbursement is available for certification testing at a National Test Site. An appointment is recommended prior to taking any test at a testing center.

### 3-5. ADDITIONAL PROGRAMS:

#### TROOPS TO TEACHERS (TTT)

The purpose of TTT is to assist eligible military personnel to transition to a new career as public school teachers in “high-need” schools. Pending availability of funds, financial assistance may be provided to eligible individuals as stipends up to $5K to help pay for teacher certification costs or as bonuses of $10K to teach in schools serving a high percentage of students from low-income families. Participants who accept the Stipend or Bonus must agree to teach for three years in schools that serve students from low-income families in accordance with the authorizing legislation.

TTT Home Page: [http://www.proudtoserveagain.com](http://www.proudtoserveagain.com)
A network of State TTT Offices has been established to provide participants with counseling and assistance regarding certification requirements, routes to state certification and employment leads.

**Address:**
Georgia Troops to Teachers
College of Education
PO Box 3980, Atlanta, GA 30302-3980
Phone: 717.783.6794
Web: [www.tttga.net](http://www.tttga.net)

**Bill Kirkland, SE Regional Director**
wkirkland@gsu.edu
W: 404-413-8199
C: 404-408-6057
Education Building
30 Pryor Street, Suite 1023
Atlanta, GA 30303
HELMETS TO HARDHATS
The program collects information about the best career opportunities in building and construction trades and works to provide former military personnel with that information. Candidates can access information about careers and apprenticeships via the Internet from anywhere in the world. The program is a building trades initiative administered by the Center for Military Recruitment, Assessment, and Veterans Employment. The U.S. Army administers the funding, which was made available in January 2003 to get the program off the ground.

Director: Major General Matthew P. Caulfield USMC (Ret)
Phone: 866.741.6210
e-mail: info@helmetstohardhats.org
web: www.helmetstohardhats.org

3-6. EDUCATION CREDIT FOR MILITARY TRAINING: Currently there are three methods to obtain educational credit for military training (Annex Q):

AUTOMATED ARMY/AMERICAN COUNCIL ON EDUCATION REGISTRY TRANSCRIPT (AARTS) EMAIL: aarts@leavenworth.army.mil OR http://aarts.army.mil

MANUAL DD295 (Annex Q)
SECTION 4 – EMPLOYMENT

4-1. Employment Opportunities
With an addition of the employment to the Education Office’s title, the GA ARNG Education, Incentives and Employment Office has assumed the new role of employment. A website has been created and is managed daily to allow Soldiers access to employment, education, and family resources. The website is: http://www.jfhq-ga.com/education

One of the Georgia Adjutant General’s and GA ARNG CG’s priorities is to create employment opportunities for Veterans and Georgia National Guardsmen. The 2012 unemployment statistics that reflects approximately 15% of GA Guardsmen are unemployed.

The GA Army National Guard Employment website provides information on career events, job search training, and resume building, as well as updated jobs on a daily basis. The jobs on our site are posted by companies partnered with the armed forces that are committed to help veterans and Soldiers serving our nation and their families.

Priority Employment links include:
Employer Partnership of the Armed Forces: https://www.employerpartnership.org/
Georgia Department of Labor http://www.dol.state.ga.us/
Hero 2 Hired https://h2h.jobs/

These links include Resume scanners that help identify jobs based on key words in your Resume, locate employers within your requested commuting distance, or allow you to look nation wide for the next career choice.

4-2. The Mission of the Georgia National Guard Employment Program
The Georgia National Guard Employment Program has a primary mission to serve as a focal point for job opportunities for Service Members throughout the state of Georgia and to facilitate employer partnering with our program, through posting of job fairs on this website, face to face and electronic communication with employers and a constant liaison with the Department of Labor and the GA ESGR Committee.

Purpose of the Georgia National Guard Employment Program
The Georgia National Guard Employment Program is established to provide multiple resources and a single point of information to facilitate the distribution of employment opportunities throughout the state of Georgia to our Service Members and their Families.
The sources of employment come from federal, state, and civilian employers who seek the attributes associated with military service. It is also the duty of the Georgia National Guard Employment Office to partner with the Employer Support of the Guard and Reserve (ESGR) Program, Department of Labor (DOL) and the wide array of civilian employers who seek the talents of our Service Members.
The Vision of the GA National Guard Employment Program
The goal of the Georgia National Guard Employment Program is to provide career opportunities, increase the number of employed Service Members and decrease the number of underemployed Service Members and their families and build a robust network of private businesses in support of all military Service Members and their families throughout Georgia.

4-3. Conditional Release to Active Duty
Employment options should be considered when a Soldier requests a conditional release to Active Duty. It is recommended that the BN Career Counselor advises the Soldier of the employment opportunities available within GA on the GA National Guard Employment website at http://www.jfhq-ga.com/education/

There are employment opportunities from across the state of Georgia and in a wide variety of skill levels from entry level to higher level professional positions available at anytime. Check, and check often for your next career.
SECTION 5 – EDUCATION, INCENTIVES AND EMPLOYMENT POINTS OF CONTACT

MAILING ADDRESS:
G1- Education Center, JFHQ GA ARNG
BLDG 447, Clay National Guard Center
Marietta, GA 30060

EDUCATION SERVICES OFFICER
MAJ Mike Lipper
678 569 5232
Email: michael.lipper@us.army.mil

EMPLOYMENT MANAGER
1LT Ashley Beard
678 569 5854
ashley.beard@us.army.mil

EDUCATION SERVICES NCOIC / ASST FTA MANAGER
SFC Angelia Countryman
678 569 5296
Email: angelia.countryman@us.army.mil

INCENTIVES/BONUS MANAGER
SSG Gabe Hicks
678 569 5388
Email: gabe.hicks@us.army.mil

STUDENT LOAN REPAYMENT MANAGER
SGT Jerriod Allen
678 569 5309
Email: jerriod.allen@us.army.mil

FTA MANAGER
Mrs Peggy Quick
678 569 5295
Email: peggy.quick@us.army.mil

GI BILL, GI BILL KICKER, and HERO SCHOLARSHIP MANAGER
Mr Todd Brinkley
678 569 5345
Email: todd.brinkley@us.army.mil

TEST ADMINISTRATOR
(Testing Center located at RTI, Clay NG Center)
WO1 Carl Welch
678 569 3281
Email: carl.welch@us.army.mil