



DEPARTMENT OF THE ARMY AND AIR FORCE
GEORGIA NATIONAL GUARD
JOINT FORCE HEADQUARTERS - GEORGIA
POST OFFICE BOX 1970
MARIETTA, GEORGIA 30061

GAJS-CJS

21 April 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 2010 JFHQ-GA Professional Development Seminar

1. The Adjutant General of Georgia has authorized one day of duty for military members attending the JFHQ-GA Professional Development Training Seminar during the combined NGAGA/EANGGA Conference on Saturday, 12 June 2010 at the Jekyll Island Convention Center on Jekyll Island. Service Members attending this seminar are authorized one day pay, per diem, and travel. Reimbursement of lodging, registration, or conference fees is not authorized.

2. For Air Guard Members: Orders are unit funded. You may use any days the unit has available and authorized; either Active Duty or Inactive Duty. Those that are on orders already; AGRs and those on MPA days will be on active duty travel orders.

3. For Army Guard Members: Orders for ARNG personnel will be entered into AFCOS using the appropriate screen for individual's duty status (individuals on ADSW, ADOS, or AGR will require travel only). AFCOS requests for orders will be forwarded through command channels. G3 will approve orders once they have been reviewed by appropriate MACOM (AFCOS Level).

Orders request will comply with the following:

- Program Manger is 410 TDC is 57A
- Duty date is 12 June 2010 (no additional days authorized).
- Purpose is: *IFHQ-GA* Professional Development Training.
- AFCOS orders instruction codes are: 07, 11, 13, 19,26**

** (Code 26 not required on travel orders as it pertains to pay certification for M-day only).

All AFCOS order request will contain the following additional instruction which must be typed in the block "Add 1 Liner": REIMBURSEMENT FOR LODGING AND REGISTRATION FEE IS NOT AUTHORIZED".

4. Uniform for all is ABU/Flight Suit/ACU as appropriate.

Handwritten signature of Daniel J. Zachman in black ink.

DANIEL J. ZACHMAN, Col, GA ANG
Chief, Joint Staff

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SUBJECT: 2009 JFHQ-GA Professional Development Seminar

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